

Detailed required by the LGA as part of the on-line submission of proposals (currently still in draft form)

Part 1 Proposal Summary and registration

- o Name of authority
- o Contact person in authority
- o Names of organisations, community groups, partnerships or individuals initiating the proposals and their status.
- o Summary of the proposal including who is involved at a local level, what are the main actions needed from the government, how the proposal will promote sustainability of the local community and which public bodies might be affected.

Part 2 About the Proposal

- o Details of who will benefit from the proposal and how (**max 1500 words**)
- o The geographic area over which the proposal will impact. (**max 500 words**).
- o Specific economic benefits (**max 1000 words**)
- o Specific social benefits (**max 1000 words**)
- o Specific environmental benefits (**max 1000 words**)
- o Contribution to civic or political activity (**max 1000 words**)
- o What govt agencies would need to be involved (**max 800 words**)
- o What transfers of responsibility are involved (**Max 1200 words**)
- o Views on overall costs and benefits (**max 1500 words**)
- o What actions by Govt are needed.

Consultation on the proposal

- o Details of who we have consulted and discussed the proposals with (**max 800 words**)
- o Evidence of the support for the proposal (**max 800 words**)
- o How the matters listed in Annex 1 are relevant to the proposal, including quantified or other data for assessment (**max 800 words**)

Part 3 Local Authority endorsement

- o That consultation requirements have been met through the use of 'local representatives' in line with the Act and Statutory Guidance, including details of Panel meetings (**max 500 words**).
- o Confirmation of Council Support – detailing the dates of Executive meetings.
- o Context for council support (**Max 1500 words**) including:
 - The councils view of the levels of local support for the proposal
 - Any local opposition or objections that the Selector should be aware of
 - Relevance of the proposal to the area's Sustainable Community Strategy
 - Relevance of the proposal to the Local Area Agreement for the area
 - Outcome of any local authority discussions with agencies or public bodies affected
 - Potential regional / national significance of the proposal, if replicated elsewhere
 - Any major resource implications for the council or its local partners
 - Any other factors influencing viability and achievability in the proposal.